

Town of Beekman Recreation and Parks Peddler's Permit Checklist



Any peddlers applying for a permit must comply with the following requirements:

- Provide business name, first and last name, age, phone number, permanent address, current address if different, email address.
- The description of the vehicle to be used, its license number and a copy of a valid registration to the vehicle.
- Physical description of the applicant and all employees, accompanied by all the valid NYS Driver's License of the applicant and all employees
- Applicant and all employees must sign and submit a Permission for Background Check form as provided by the Town
- A brief description of the nature of the business to be conducted and the goods to be sold
- The names of all municipalities in which the applicant has carried on the business of soliciting, peddling or vending orders during the preceding six months.
- A description of the proposed location(s) of the vending business and the length of time during which it is proposed that the business shall be conducted.
- If the application is for a permit to handle food in any form, the applicant shall submit a valid permit issued by the Dutchess County Health Department establishing compliance with the provisions of the Dutchess County Public Health Regulations.
- The applicant must submit a copy of their NYS Sales Tax ID Certificate of Authority.
- The applicant must submit proper and appropriate proof of Workers Compensation Insurance in an amount sufficient to cover its employees.
- The applicant shall be insured and keep current a public policy for damages for death or injuries to persons in an amount not less the \$1,000,000.00 aggregate and must also maintain any insurance required by New York State for the carrying out of a transient business including but not limited to automobile insurance and workers compensation; and shall submit a copy of the Certificate of Insurance naming the Town of Beekman, 4 Main St., Poughquag, NY 12570 as additionally insured.
- Any change in circumstances with regard to the information provided in the permit process shall be reported to the issuing office within 30 days.
- Certified permits must be prominently displayed on the vehicle.
- \$250 non-prorated annual fee is due with the application and covers the calendar year.
- Permittees must respect the Black Out dates.